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ALL FIELDS MUST BE COMPLETED PROVIDING AS DETAILED INFORMATION AS POSSIBLE

Please note that fields coloured must be selected from the drop down menu that appears to the right of the cell

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TOURNAMENT						
	Tournament Name in ITF Calendar (e.g London) ANTALYA			Tournament Prize Money, USD \$10.000	Plus Hospitality (+H) NO	
	City ANTALYA	Country TURKEY	Tournament Week (Monday e.g. 09/01/13) Pzt 08 Eyl 2014			
TOURNAMENT INFORMATION						
SINGLES QUALIFYING DRAW	Draw size 64	FROM Sun 7 Sep	TO Tue 9 Sep	No of Days 3	Sign-in Sat 6 Sep	Time Before 18.00
SINGLES MAIN DRAW	Draw size 32	FROM Tue 9 Sep	TO Sun 14 Sep		Sign-in None	
DOUBLES MAIN DRAW	Draw size 16	FROM Tue 9 Sep	TO* Sat 13 Sep	*Friday final recommended		Sign-in 12.00 noon day before Singles Main Draw starts
PLAYING CONDITIONS	No. Match Courts Min 5 courts required 5	No. Practice Courts Min 1 court required 1	Indoor / Outdoor Outdoor	Surface Category HARD		Surface Type Hard - Greenset
	Official Ball (Type, Brand Name) WILSON US OPEN		Floodlights? YES	If no floodlights, approx number of playing (daylight) hours? 6		
PRIZE MONEY AND FEES	Prize Money paid in (Currency code) EUR; Euro		Method of Payment Cash	Tax deductions % (Resident/Non-Res.) 25	Entry Fee (max \$40, QD only) \$ 40	
HOSPITALITY (For non +H event)	MAIN DRAW: If any, Details			QUALIFYING: If any, Details		
HOUSING						
SOCIAL EVENTS	TOURNAMENT PARTY ON WEDNESDAY					
CONTACT IN NATIONAL ASSOCIATION						
	Tournament Administrator (name) Mr.Özgür Ergüden					
	Address Ulus is Hani Kat:7 Ulus					
	Zip / Post Code	City ANKARA	Country TURKEY			
	Telephone (Included Country Code +) +905327612090			Fax (Included Country Code +) +903123107345		
	Email address ozgur@tenorg.com			National TA Website address www.ttf.org.tr		
SITE INFORMATION						
	Promotional Tournament Title TENNIS ORGANISATION CUP			Name of the Club / Venue BELCONTI RESORT HOTEL		
	Address ISKELE MEVKII BELEK					
	Zip / Post Code	City ANTALYA	Country TURKEY			
	Telephone (Included Country Code +) +905327612090			Fax (Included Country Code +) +902122620154		
	Email address info@tenorg.com			Tournament Website address (if any) www.tennisorganisation.com		
TOURNAMENT OFFICIALS & KEY CONTACTS						
TOURNAMENT DIRECTOR	Tournament Director (name) MR.ÖZGÜR ERGÜDEN					
	Before Event Telephone (Include Country Code +) +905327612090			Before Event Fax (Include Country Code +) +902122620154		
	During Event On-site Telephone (Include Country Code +) +905327612090			During Event On-site Fax (Include Country Code +) +902122620154		
	Email address info@tenorg.com			Mobile phone (Include Country Code +) +905327612090		
ITF SUPERVISOR	ITF Supervisor, name					
	During Event On-site Telephone (Include Country Code +)			During Event On-site Fax (Include Country Code +)		
OTHER KEY CONTACTS	Player's desk (Name & Telephone number) MR.ÖZGÜR ERGÜDEN +905327612090			Transport (Name & Telephone number) MR.ÖZGÜR ERGÜDEN +905327612090		
	SPORTS MEDICINE TRAINER					

VISA (Organisers are kindly requested to assist entered players with Visa invitation letters as appropriate)

Visa requirements to enter your country	Cost of Visa Application (if any)	Deadline for Submitting Visa Application (if any) <small>dd/mm/yy</small>
Name and contact details of person to contact regarding Visa (e.g. email, telephone & fax number) Contact Mr.Özgür Ergüden info@tenorg.com or +905327612090		
Additional information (e.g. Visa requirements for players from different countries, website with Visa information etc)		

TRAVEL GUIDELINES

Nearest Airport(s) ANTALYA INTERNATIONAL AIRPORT	Distance to Hotel 27 KM	Distance to Site 27 KM
Transport from Airport(s) to Tournament Hotel/Site SHUTTLE CAN BE PROVIDE UP TO 3 PERSON		
If not provided free of charge, please indicate approx cost by:		
Tourn. Transfer 50	Taxi	Public Transport (currency) EUR; Euro
Nearest Train Station NO		Distance to Hotel Distance to Site
Transport from Train Station to Tournament Hotel/Site (If not provided free of charge, please indicate approx cost) NO		
Road Directions to Site (directions, website, etc)		
Alternative Travel Options (e.g. bus, ferry etc)		Local Tourist Information (e.g. website)
Additional Travel Information (e.g. tourist information websites, town/city information etc) FOR SHUTTLE RESERVATION PLEASE CONTACT info@tenorg.com		

HOTEL INFORMATION

HOTEL 1 (Mandatory)	Name of Hotel BELCONTI RESORT HOTEL		Level of Hotel (Star rating, etc) 5 STAR ALL INCLUSIVE (ALL MEALS AND DRINKS INCLUDED)		
	Address ISKELE MEVKII BELEK				
	Zip / Post Code	City ANTALYA	Country TURKEY		
	Telephone (Included Country Code +) +905327612090		Fax (Included Country Code +) +902122620154		
	Email Address info@tenorg.com		Hotel Website Address (if any)		
	Single Room Rate Per 100 room	Double Room Rate Per 68 person	Triple Room Rate Per 68 person	Currency EUR; Euro	
	Breakfast included YES		Hotel Tax included YES		Reservation Deadline (Date e.g.01/01/11) 22.08.14
	Distance to Site (metres, kilometres) ON SITE		Transport Hotel to Site (<i>must be provided free of charge if not walking distance</i>) NO WALKING DISTANCE		
	Additional information Hotel reservation must be done with Tournament Director info@tenorg.com (BREAKFAST-LUNCH-DINNER INCLUDED)				

HOTEL 2 (Optional)	Name of Hotel		Level of Hotel (Star rating, etc)		
	Address				
	Zip / Post Code	City	Country		
	Telephone (Included Country Code +)		Fax (Included Country Code +)		
	Email Address		Hotel Website Address (if any)		
	Single Room Rate Per	Double Room Rate Per	Triple Room Rate Per	Currency	
	Breakfast included		Hotel Tax included		Reservation Deadline (Date e.g.01/01/11)
	Distance to Site (metres, kilometres)		Transport Hotel to Site		
	Additional information				

ADDITIONAL INFORMATION (e.g. Alternative accommodation - websites, etc.)

*ULTRA ALL INCLUSIVE CONCEPT for all players and Coaches who stays at Belconti Resort Hotel. Tournament will be at Belconti Hotel's Tennis Courts. Hotel reservations must be confirmed with Tournament Director. Belconti Resort Hotel will NOT accept any reservations from travel agencies during tournament week. If a player comes to Belconti Hotel with travel agency, he/she has to pay 25 EUR per person per day to tournament organization company at hotel during tournament week. Players who stays at another hotels must pay 30 EUR per person/per day for entry to Tournament Hotel (Belconti Resort) then can use all facilities, will have breakfast and lunch at Belconti Resort Hotel. **PLAYERS HAVE NOT PAY TO ENTER TO THE TOURNAMENT SITE IF THEY PLAY ONLY THEIR MATCHES. When player has lost in singles and doubles and is not**

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